

Augoustinos KALLERGIS

HR & project management professional

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Key Competencies: focused on results and solutions, I leverage my IT and HR skills to automate, simplify and standardize my work-flows whenever possible.

Objectives: for my next career move, with no timing in mind, I am looking for a role as an HR Project Manager closer to my city of residence to reduce my commuting.

Training & education

HRSE Certification (2019) Romandie Formation
Knowledge of the swiss HR and social system

PMP (2016) Project Management Institute (PMI)
Global Project Management certification

FSEA 1&2 (2012-2013) FormationS.ch
Swiss accreditation to adult training delivery.

Belbin Team Roles (2009) Belbin Associates
Team performance & teamwork optimisation tool.

'Master' MS Office Specialist (2003) Microsoft
Certification of expertise in MS Office software

International Human Resource Management
Managing HR strategy in global environment
Oxford Brookes University - (2008-2009) MSC

International Hospitality Management
Business studies for hotel management
Ecole hôtelière de Lausanne - (2002-2007) BSc/HES

IT skills

Microsoft Office Specialist	SAP HR, FICO, BO, Reporting
Expertise in Excel	SharePoint Site Management
Word	Outlook
PowerPoint	Visual Basic (VBA)
Power BI	HP ALM
Solution Manager	Kronos Time Management

A day in my life



Personal interests

- Magician and balloon sculptor** at all types of events
- Swimming** regularly and up to 12k (24h de natation)
- Harmonica** greek and international folk music
- Reading** news, novels and sociological books
- Hiking** in the swiss alps or abroad
- Travelling** currently planning a trip to Cuba

Work experience

HR Project Specialist (2018 - current) Nestlé
Human Resource & Time Management Projects
Automation of time activities and project in the transition to new environment.

Project Management Office (2018) CIO
Project compliance & performance management
Deployment of a new Project Management platform in the Cloud.

Various Project & HR roles (2012-2017) Nestlé
Evolution from project assistant to Project Manager
Coordination of an SAP HR deployment project in the Iberia & Israel markets.

HR Business Partner (2011-2012) Kempinski
Set-up of the HR administration processes and tools.
Transition of the team from a paper-based administration to an automated, IT driven HR system.

For prior work experience and details, click here (LinkedIn)

Languages

English	●●●●●
French	●●●●●
Greek	●●●●●
German	●●●●●
Spanish	●●●●●
Dutch	●●●●●